

Italy – TURISMO (Tourism) checklist (as per Consulate of Italy Cape Town **Jurisdiction)



List of supporting documents

Dear applicant,

Thank you for your interest in applying for a visa for Italy. The following information is provided to assist you in lodging your application. You are encouraged to read it carefully and take note of all the information provided. It is important for you to do so, as failure to provide any required documents may affect the processing of your application.

You should lodge your application when you have all the required documents as detailed below.

Applicant Name:	
Application tracking number:	

Please prepare your documents in the following order:

	DOCUMENTS	DESCRIPTION	ATTACHED		OFFICIALS' NOTES
			YES	NO	
1	Passport	Must have a validity of at least 3 months prior to the returning date and 2 blank pages. *** see note for Foreign Nationals at bottom			
2	Schengen Application Form				
3	Colour ID Photos (x2)	VFS Global provides this service			
4	Photocopy of passport				
5	Photocopy of all previous Schengen and UK visas				
6	Proof of Transport (LS)	Confirmed ticket proving the arrival into and out of Schengen, into and out of Italy and all other booked internal transfers or modes of transport			
7	Travel Insurance (LS)	Must be: <ul style="list-style-type: none"> - valid for the entire Schengen area - valid for the duration of the stay; - cover for a minimum of 30.000 Euros; For visas of a validity of more than 1 year, the travel insurance must be valid for a minimum of 90 days.			
8	Proof of Accommodation	In the form of confirmation of booking for accommodation for the whole duration of the stay in Schengen or the declaration of hospitality by host (see Host Declaration form on website)			
9	Proof of Funds	Must be proven by providing a 3 months' bank statement confirming the availability of funds in Euros for a minimum of 30 Euros per day for the duration of the stay, in excess of the confirmation of accommodation. FAILURE TO PRESENT SUCH PROOF WILL RESULT IN THE DENIAL OF THE VISA In case of Sponsor, must be directly related (share same surname or provide proof)			
10	Proof of Residence in SA	In the form of a utility bill or bank statement.			
11	Proof of Employment	Letter from the employer stating the duration of the employment, the salary and confirming the reason for the trip on a proper letterhead. If self-employed: a recent certification from SA Companies and Intellectual Property Commission and from SARS are required.			
12	Proof of Payment	Copy of the VFS's receipt.			

ADDITIONAL DOCUMENTS REQUIRED FOR MINORS

13	Confirmation status of student	Letter of confirmation from School, College, or University			
14	Unabridged birth certificate	In which the names of both parents appear.			
15	Parental Consent Form	Both parents must sign the consent letter in front of the VFS employee, Police or Commissioner of Oaths In the case of parents travelling with the minor, already holding a valid visa, a copy of the visa should be enclosed.			
16	ID/Passport of both parents	The Copies must be certified			

**** Please ensure that you are applying at the correct Jurisdiction which is determined by your city/place of Residence and not the Nationality of passport holder (check the website for more information)**

***** For NON-SA Passport holders, the passport must have a validity if at least 6 months from date of return and a copy of Original valid South African permit (permit must also be valid for at least 6 months from the date of return).**

KINDLY NOTE:

DURING PEAK SEASON ESPECIALLY, NO APPLICATIONS WHATSOEVER WILL BE ACCEPTED IF BELOW 15 DAYS FROM DEPARTURE DATE, UNLESS THERE ARE PROVEN MEDICAL REASONS OR FOR EXTREMELY IMPORTANT BUSINESS