



- Visas are required by all passport holders
- All applicants are to appear in person for a personal interview. Exclusive Global Visas can assist with a meet and greet and can make the appointment for you. Appointments are made at :  
[Tasheer :: Earlier Slot Available](#)

## **REQUIREMENTS :**

1. Original of the Passport and copy of it.
2. Passport is valid for more than six months.
3. There are at least two blank pages in the passport facing each other.
4. Proof of resident from Non-South African passport holders. Non-South African passport holders are required to provide valid visa in South Africa.
5. Enjaz registration is mandatory for entry into the Kingdom of Saudi Arabia. The Enjaz registration process will be completed by the Visa Service Centre staff for the applicant. Applicant must acknowledge the correctness of the information before signing the Enjaz form.
6. Approved Invitation letter / Visa document issued by the host company in Saudi Arabia from MOFA
7. Original Letter of employment from applicant company in South Africa. Employment letter format must be as below: Directed to: Embassy of the Kingdom of Saudi Arabia /Consulate section manager. Subject: Business visit visa request (validity of the visa either Single entry or 365 days multiple entry)  
Employment letter to confirm the below: . Applicant name, Passport number, Job title, starting date within the company and purpose of visit. . Company business of the Applicant company in South Africa. . Interested Business between both parties. . Employment letter to include the company letterhead and mention the below: Official website for the company, Official email address, contact numbers, company registration number, address, and company stamp. . Confirmation from the applicant company that applicant will be visiting Saudi Arabia on their behalf and to state the name of the company in Saudi.

Please note : Exclusive Global visas are not obliged to obtain visas or any documentation related thereto on behalf of the applicant or any company representative. The service offered by Elite Visas is purely that of a visa courier service. Any discrepancies should be directed to the High Commission, Consulate or Embassy concerned. All visa and courier fees are the responsibility of the applicant or company representative irrespective of the outcome of the visa application. Any fees charged are non-refundable. Application fees are paid in advance. Service/Courier fee charges are payable regardless of the outcome of the application once the application has been collected from the said offices.

**IMPORTANT :** The onus is on the applicant to read and check the details on the visa : Country of validity, number of entries, passport number, period of validity, duration of stay, name and surname.



8. Company registration from applicant company in South Africa or overseas.
9. One recent passport-size colour photograph depicting full face (white background).
10. Certified copy of applicant qualifications.

**Please note the following: \* Applicant can apply for Business visit visa only if visiting the KSA on behalf of his / her company in SA or overseas and not as individuals. \* Required documents may change if applicant is not working in South Africa and applicant company is not based in South Africa.**

## **PROCESSING TIME**

For applications received in the same city as the Royal Embassy/ Consulate of the Kingdom of Saudi Arabia, the documents are sent for processing to the respective Embassy/ Consulate on the next working day. For all other locations, the documents will reach the respective Embassy/ Consulate within 2 working days.

The likely processing time for the visa will depend on the completeness and accuracy of the documents provided by the applicant. Tasheer takes no responsibility for the accuracy and completeness of the documentation.

Tasheer does hereby declare that they have no role whatsoever in the assessment or decision making of a visa application, which is the sole prerogative of the Royal Embassies and Consulates of the Kingdom of Saudi Arabia. Therefore, Tasheer will not in any manner be liable or responsible for any delay in the processing or rejection of any visa applications, once the documents have been delivered to the respective Embassy/ Consulate. Tasheer will take every precaution in handling passports and documents submitted by applicants.

The duration of visa (number of days) and the number of entries (Single or Multiple entries) is granted solely at the discretion of the Royal Embassies/ Consulates of the Kingdom of Saudi Arabia.

The processing time for the visa application at the Embassy/ Consulate has no relationship with your choice of the appointment category (Normal or Lounge) at the Tasheer Visa Service Center.

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VACCINATION REQUIREMENTS FOR INTERNATIONAL TRAVELERS TO SAUDI ARABIA		
Required Vaccination	Country Arriving From	Comments
Yellow Fever	Angola, Argentina, Benin, Bolivia, Pluractional (state of), Brazil, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Colombia, Congo, Cote d'ivoire, Democratic People's, Ecuador, Equatorial Guinea, Ethiopia, French Guiana, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Guyana, Kenya, Liberia, Mali, Mauritania, Niger, Nigeria, Panama, Paraguay, Peru, Senegal, Sierra Leone, South Sudan, Sudan, Suriname, Togo, Trinidad and Tobago, Uganda, Venezuela (Bolivarian Republic Of).	All travellers ≥9 months of age, travellers should be provided with an international certificate of vaccination, Vaccination Certificate is not necessary for less than 12 hours of airport transit
Poliomyelitis	Afghanistan, Nigeria, Pakistan, Papua New Guinea, Indonesia, Myanmar, Somalia, Angola, Benin, Cameroon, Central African Republic, China, Democratic Republic of Congo, Ethiopia, Ghana, Mozambique, Niger, Nigeria, Philippines, Somalia.	Travelers should be provided with an international certificate of vaccination
Meningococcal Meningitis	All Nationalities.	Adults and Children above 2 years arriving for Umrah, Hajj or for Seasonal work in Hajj zones which include (Makkah, Madinah and Jeddah)

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