

**DOCUMENTATION CHECK-LIST FOR APPLICANT
(FOR NATIONALS OF ASSESSMENT LEVEL I COUNTRIES)**

Name of Applicant: _____ Nationality : _____

Before submission, kindly go through the list of items below to ensure that you have fully completed and furnished the necessary documents and tick (✓) accordingly.

The following basic documents are required for all types of visa applications

- ☐ Form 14 and V-39 A
- ☐ 2 recent passport-sized colour photographs of applicant; and
- ☐ Photocopies of bio-data page, pages with endorsement and last 3 pages of the applicant's passport,

The following additional documents are required to be submitted with the type of application as indicated below: -

(A) For Business Visit

- ☐ A computer printout of the Singapore registered company's detailed business profile
- ☐ Form V52

(B) For Medical Treatment

- ☐ 1 copy of supporting letter furnished by the hospital stating the purpose of visa application and the applicant's medical condition.

(C) For Social Visit (visiting friends, relatives and for tourism)

- ☐ Local contact's Singapore Identity Card (original & photocopy); and
- ☐ 1 copy of letter from the applicant's employer granting leave of absence and stating how long the applicant has been employed, if any; or
- ☐ 1 copy of the household booklet if applicant is a PRC national and is unemployed.

Important Note:

**Please ensure that the application forms /all the necessary documents have been completed/furnished.
Incomplete applications will be returned to you.**

For Official Use

Remarks: _____

Notes:

* Tick (✓) where appropriate

FORM 14A
IMMIGRATION ACT [CHAPTER 133, SECTION – 55(1)]
PASSPORTS ACT [No. 33 of 2007]

Affix a recent
Passport-size
photograph
here

APPLICATION FOR AN ENTRY VISA

PART I – PARTICULARS OF APPLICANT

Name:
Name as in Travel Document

Alias

Date of Birth:

D D M M Y Y Y Y

Sex:*

☐ Male ☐ Female

Marital Status:*

☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

Country of Birth:

State/Province of Birth:

Race: (e.g. Malay, Indian,
Chinese, Caucasian, etc)

Nationality:

Type of Travel Document Held:

(e.g. Passport, Certificate of Identity,
Document of Identity, etc)

Travel Document No.:

Travel Document
Issued Date:

D D M M Y Y Y Y

Expiry Date:

D D M M Y Y Y Y

Country of Issue:

Place of Issue:

Address in Country of Origin

Country of Origin:

Division/State/Province of Origin:

Prefecture of Origin

County/District of Origin

Address :

PART II - OTHER DETAILS

[illegible]

Highest Academic/Professional Qualifications Attained: _____

Religion/Denomination: _____

Purpose of visit : _____

Date of Intended Arrival in Singapore / Period of Visa Applied For: _____

How long do you intend to stay in Singapore ?* ☐ Up to 30 days ☐ More than 30 days

If your intended stay in Singapore is more than 30 days, please state the reason for your intended length of stay and the duration.

Nationality of Spouse:* ☐ Singapore Citizen ☐ Singapore Permanent Resident

☐ Others (Please Specify) _____

Address in Singapore

Where will you be staying in Singapore ?*

☐ Next-of-kin's Place ☐ Relative's Place ☐ Friend's Place ☐ Hotel ☐ Others (Please Specify) _____

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[illegible]

Building Name: _____

Did you reside in other countries, other than your country of origin, for one year or more during the last 5 years ?**

☐ Yes ☐ No

If yes, please furnish details

Period of Stay

To

PART III – ANTECEDENT OF APPLICANT *

(a) Have you ever been refused entry into or deported from any country, including Singapore? ☐ Yes ☐ No

(b) Have you ever been convicted in a court of law in any country, including Singapore? ☐ Yes ☐ No

(c) Have you ever been prohibited from entering Singapore? ☐ Yes ☐ No

(d) Have you ever entered Singapore using a different passport or name? ☐ Yes ☐ No

If any of the answer is "YES", please furnish details on a separate sheet of paper

PART IV - DECLARATION BY APPLICANT

I declare that the particulars and documents furnished in respect of this application are true and correct.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act.

I undertake to comply with the provisions of the Immigration Act and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act (Cap. 91A).

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to entry is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date

Signature of Applicant

Controller of Immigration
Singapore

Name of Local Contact : _____

Address : _____

Telephone No. : _____

Date : _____

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, _____ (*name of applicant*), of _____ (*country*), holder of passport / travel document no. _____ is coming to Singapore from _____ (*country of embarkation*) for the purpose of _____ (*e.g., holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education; for others, please specify*). The applicant is my _____ (*e.g., father, mother, brother, sister, son, daughter, spouse, business partner; for others, please specify*).

Yours faithfully

Only for application where Local Contact is an individual:

Signature of Local Contact

NRIC (Pink / Blue) No.

Name of Local Contact

Only for application where Local Contact is a company

Signature of person acting on behalf of the company / firm

Name, NRIC No and Designation / Capacity

Official Stamp of company / firm