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AMBASSADE DE LA REPUBLIQUE TOGOLAISE A PRETORIA, AFRIQUE DU SUD  
EMBASSY OF THE REPUBLIC OF TOGO IN PRETORIA, SOUTH AFRICA

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## **ORDINARY PASSPORT: DOCUMENT TO SUBMIT**

### **1. NECESSARY DOCUMENTS FOR THE SUBMISSION**

- Visa application form, well completed and signed.
- 2 color identity photo, format 3.5\* 4.5 cm, with face, bareheaded on a clear and solid background
- Passport (original + copy) having at least 3 months of validity and composed with at least 2 blank pages.
- Fees:
  - **Visa short stay (1 to 90 days)**
    - ✓ Single entry: 600 rand
    - ✓ Multiple entries: 1100 rand
  - **Visa long stay (more than 6 months)**
    - ✓ Please contact us

**Warning: in case of visa refusal, fees are not refundable.**

- Proof of necessary financial availability to cover the stay fees.
- Vaccination certificate against yellow fever

**NB:** for foreign residents in South Africa

- South African visa and < re-entry permit to South Africa>
- Stay card (Alien card) valid and allowing to return to South Africa.  
Original + copy.

### **2. Proof for the purpose of the trip**

- ❖ Trip with touristic nature or private:
  - Original note of the host in case of accommodation at the individual.
  - Proof of hotel reservation
  - Proof of documents certifying the trip participation of the organized group.
- ❖ Trip with professional character :
  - Invitation of the partner company
  - All documents certifying the exercise of the company's activities

The Visa is issued in one week.